

**Minnedosa United Church Council Meeting** **2022 - 24**  
**Wednesday September 21, 2022 7:00 pm United Church Multipurpose Room**

PRESENT: Ray Orr, Julie Hutton, Maxine Gray, Barry McNabb, Alf Iverson, Colleen Wallace, Susan Nelson, Tanya Dalgarno, Michelle Gunderson, and Kathy Platt

REGRETS: Heather Currie, Lorna Hislop and Barb Kingdon

Quorum present.

CALL TO ORDER: Meeting was called to order at 7:02 pm by Chair Ray Orr.

REFLECTION: Ministry and Personnel                      Next Meeting: Finance and Stewardship  
Maxine read from the book "Good Enough" by Kate Bowler and Jessica Richie. The essay was called "Building a Good Day", about structuring your priorities – put the big rocks (priorities) in your jar first and fit the smaller stones (lower priorities) around them.

HOLY MANNERS

ADDITIONS TO THE AGENDA:

- Three items of correspondence

ADOPTION OF THE AGENDA: Agenda for this September 21, 2022 meeting.

**Motion: moved by Julie Hutton and seconded by Barry McNabb**

**"...That we, the Council of the Minnedosa United Church accept the Agenda for the September 21, 2022 meeting as amended."**

**CARRIED**

ADOPTION OF THE MINUTES: no errors or omissions.

Minutes from the June 15, 2022 Council meeting.

**Motion: moved by Alf Iverson and seconded by Tanya Dalgarno**

**"...That we, the Council of the Minnedosa United Church accept the Minutes of the June 15, 2022 meeting as circulated."**

**CARRIED**

Council reviewed and affirmed the following two motions made by the Executive over the summer months:

Executive Motion July 22, 2022: moved by Julie Hutton and seconded by Barry McNabb  
"Having received the support of Council, we the Executive of Minnedosa United Church agree to make a donation to "Minnedosa for Ukraine Families Committee" in the amount \$500 from our Legacy Fund."  
Carried

Executive Motion Sept 07, 2022: moved by Julie Hutton and seconded by Barry McNabb  
"We the Executive of Minnedosa United Church Council, as recommended by the Property Committee, approve the purchase of a new projector for the Sanctuary from Inland Audio Visual, to include installation and programming – the cost of which is anticipated to be approximately \$5000.00, to be paid from the Legacy Fund."  
Carried

BUSINESS ARISING FROM THE MINUTES

- COUNCIL WORKSHOP: held March 19<sup>th</sup> (summary notes in April 6 Minutes)  
It was agreed that Council and Committee members would meet on October 23<sup>rd</sup> following Worship to engage in discussions using focus questions prepared by Kathy.
- Consultation with contractor (McReal) about the roof leaks/vents  
(See attached letter to Council on June 22, 2022.)  
The committee is waiting for estimates from McReal and Kent Brown.

APPENDIX "V"

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CORRESPONDENCE

- Regional Council Committee on Community of Faith Support: Prairie to Pine requires a "Self-Assessment" every three years & Minnedosa was selected for the initial cycle. We will ask a couple of volunteers to complete the self-assessment, with help from staff.
- Westman Youth Choir: request for donation
- Minnedosa and Area Food Bank: request for facility use for Breakfast program food prep.

**Motion: moved by Julie Hutton and seconded by Maxine Gray**

**"...That we, the Council of the Minnedosa United Church agree that the Minnedosa and Area Food Bank and associated volunteers may use the kitchen at no charge on a monthly basis to prepare breakfast food items to be offered at the Tanner's Crossing School Breakfast Program."**

**CARRIED**

NEW BUSINESS:

- None.

REPORTS:

OFFICE: Michelle G.

APPENDIX "W"

\*Circulate the sign-up sheet for volunteers to count offering.

FINANCIALS: FS 22-06, 22-07 and 22-08

Barry Mc reviewed the statements for June, July and August 2022.

**Motion: moved by Barry McNabb and seconded by Colleen Wallace**

**"...That we, the Council of the Minnedosa United Church accept the Financial Reports for the months of June, July and August 2022 as circulated, including the cheque register for the above months."**

**CARRIED**

REGION 5 (PRAIRIE TO PINE):

2023 Annual Meeting will be in person! (Likely in Winnipeg)

Therefore, we will need to budget for the expenses of having our representatives attend (registration, accommodation, and mileage).

FUNDRAISING:

- Fun Fest: dates were August 26-28. Jean Garbolinsky attended the town planning meetings and submitted our luncheon on Aug 27th for the schedule of events. Recap: 170 people, profit: \$2332

NOMINATIONS:

- Considering a plan on how to approach recruitment

COMING EVENTS:

- Fall Supper date? (Church Life and Outreach are working on this.)
- AOTS Pancake Supper, and Ten Thousand Villages Fair Trade Friday Nov 25<sup>th</sup>

MINISTER: Kathy

- Attendance at Sunday Worship is slowly increasing. People have various levels of comfort regarding Covid risks.

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- The Senior Choir will begin to sit on the Chancel again, to help lead in singing hymns. (They are not able to prepare anthems without a regular accompanist.) They may also attend funerals again when requested.
- Special Music during worship may not return to "usual" (weekly choir anthems). Jim Comrie is willing to participate regularly, and perhaps we may have guest musicians from time to time.
- Kathy very much misses having the projector and using PowerPoint during Worship services!
- She has been officiating at funerals regularly this fall, and doing follow-up visits.
- Kathy expressed her sincere appreciation and awe at the creative planning which Colleen W. and Mary D. have been doing for Sunday School activities!

**COUNCIL COMMITTEES**

PASTORAL CARE: Susan Nelson

APPENDIX "X"

CHURCH LIFE AND OUTREACH: Tanya Dalgarno

APPENDIX "Y"

**Motion: moved by Tanya Dalgarno and seconded by Maxine Gray**  
**"...That we, the Council of the Minnedosa United Church agree to pay for the Banner ordered from Ventures in Brandon for the amount of \$228 plus taxes, to be paid from the Legacy Fund."**

**CARRIED**

The plan is to mount this Banner on a stand built/welded by Alan Dalrymple and placed outside the church near the front entrance.

The "Minnedosa for Ukraine Families" Committee is planning to host a private gathering for the committee and the new families here at the church on September 29<sup>th</sup> and are requesting that the Council agree to the facility use at no charge.

**Motion: moved by Tanya Dalgarno and seconded by Colleen Wallace**  
**"...That we, the Council of the Minnedosa United Church agree that the "Minnedosa for Ukraine Families" Committee may use the hall and kitchen on September 29<sup>th</sup> at no charge."**

**CARRIED**

WORSHIP, LEARNING AND MEMBERSHIP: Colleen Wallace

APPENDIX "Z"

**Motion: moved by Colleen Wallace and seconded by Susan Nelson**  
**"...That we, the Council of the Minnedosa United Church accept the recommendation from the Worship Committee to approve the baptism of Charlotte Mae Kowal, child of Jon Kowal and Robyn Comrie, to take place on September 25, 2022."**

**CARRIED**

PROPERTY: Alf Iverson

APPENDIX "AA"

Other items that Property has on their "to do" list: new floor mats, repairs to the back door, replace flooring under the dishwasher, replace AED batteries and possible training session, fire alarm testing, and a few chairs need the "weld" fixed.

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MINISTRY AND PERSONNEL: Maxine G.  
APPENDIX "AB"

FINANCE and STEWARDSHIP: Barry Mc.  
APPENDIX "AC"

**Motion: moved by Barry McNabb and seconded by Maxine Gray**  
**"...That we, the Council of the Minnedosa United Church agree that we shall pay the registration of \$450.00 and mileage for Michelle to attend the Church Office Administrators retreat in Saskatoon October 4-7<sup>th</sup>, to be paid from the Legacy Fund."**

**CARRIED**

**Motion: moved by Barry McNabb and seconded by Alf Iverson**  
**"...That we, the Council of the Minnedosa United Church agree that the Finance Committee shall proceed with sending out a Fall Appeal letter in October 2022."**

**CARRIED**

**NEXT COUNCIL MEETING:** November 16, 2022 at 7pm

The plan is to return to regularly scheduled meetings on the third Wednesday of January/March/May/September/November.

**HOLY MOMENTS**

**CLOSING PRAYER**

**Motion: moved by Alf Iverson**  
**"That we, the Council of the Minnedosa United Church adjourn this meeting at 8:45 pm."**

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Michelle Gunderson, Clerk

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Ray Orr, Chair

**APPENDIX "V" ROOF UPDATE**

June 22, 2022

To: Minnedosa United Church Council

At its meeting of June 15th, Council directed that we should seek advice from a qualified contractor as to the possible causes and remedial action that could be taken with regards to water leaks happening in Kathy's office and a couple of other spots in the church when it rains.

At the suggestion of contractor Elvin Birch, Alf Iverson and Ray Orr met with Joe McCaughan (from McReal Eaves troughing) to get advice as to possible causes of those water leaks.

Joe came to the church, and we went up on the roof. It turns out that he was the one who did the roof at the time of construction.

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In his view, any leaks are coming from the vents, because the roof itself will not leak since there is a waterproof membrane installed. In his opinion, these vents are inappropriate for this roof because of the limited slope. They will be prone to problems, which come from the side and the bottom of those affected. They do not deal well with a heavy rain. His view is they should have never been installed. However, due to budgetary constraints at the time, that is what was done.

From his perspective, the best (and cheapest) solution would be to remove the vents, replace the plywood sheathing under them, and to then reshingle the entire roof and then install proper mechanical venting. He suggested contacting Kent Brown from Prairie Mountain HV who is knowledgeable about ventilation in this type of circumstance.

We asked him to provide a rough estimate of the cost to do just the roof, without the ventilation. He will provide that.

We are not unaware that we are a church - and don't have any money!!!  
Ray Orr

From Alf Iverson:

I was up on the roof on Thursday June 16<sup>th</sup> and sprayed all the rooftop leakage areas with a silicon type spray. I checked the church on Monday June 20 after the first rain and found no problems. On Tuesday I checked again after the rain on Monday night and found a small puddle in the Sanctuary along the north wall, beneath the windows. I will do some further checking and see if the water is coming in around the base of the window. (The amount was very minimal.)

When Joe McCaughan provides an estimate for removal of vents and roof repair, plus additional info regarding ventilation installation, we can discuss it further and decide on a plan for the future. Hopefully this info will be available for the next Council meeting.  
Thank you, Alf.

**APPENDIX "W" OFFICE REPORT TO COUNCIL**

A reminder to all committees and members that the church building is a scent free facility. A few people have forgotten and have been wearing fragrance, which is uncomfortable for those who are sensitive. Please mention this to your committee members.

Since June 2022:

- Create "to do" list, and Coordinate volunteers for Care Taking while Hilton was away for 3 weeks. Ensure key holders were in place. Kept the groups updated regarding facility use bookings and set-up requirements.
- Finalized the renewal of a three-year lease for our existing copier. (Same machine, less cost)
- Arrange the conversion of the Building Account at RBC from the old account type to a "Business Essentials Savings Account."
- Participated in a Team Meeting with the Ministry and Personnel committee in July.
- Vacation July 12-15, Sick time Aug 9-12, Vacation Aug 16-19
- The Health Inspector came on July 20<sup>th</sup> to perform the annual visit for our Health Permit (Food Service / Banquet Hall). Discovered the dishwasher was leaking.
- Assisted with the Fun Fest Lunch: posters, sign-up sheets, Facebook posts, cash float, sandwich board signs, etc.
- Attend to communications regarding the Parent/Child program: grant applications, planning fall dates, sharing information with the facilitator re: the Mdsa Parks & Recreation dept's Fall Program Guide & Registration Night.

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FACILITY USE (since June 15):

PMH Covid Vaccine Clinic, Mason's Canada Day Pancake Breakfast, Horticultural Society's Peony Show and Fall Flower Show, monthly Healthy Baby sessions (RHA), monthly Harm Reduction Clinics (RHA), four funeral lunches, the Fun Fest Lunch, Strathclair Theatre Chorus meetings (x2), AOTS Sept meeting, Minnedosa Food Bank meetings.

\*Note: this fall the Strathclair Theatre Chorus (STC) has booked 9 rehearsal dates here between Oct-Dec. They are no longer able to use the River's school as their second rehearsal location.

Our Church Council passed a motion in May 2015 regarding their use of our facility:

*Motion: moved by Bob Bertram and seconded by Nicole McLenehan "...That we, the Council of the Minnedosa United Church approve the request by the Strathclair Theatre Chorus for use of the multi-purpose room rent free for occasional committee meetings, and the use of the sanctuary as a rehearsal venue in return for a nominal donation and the guarantee the building will be kept clean."* CARRIED

**APPENDIX "X" PASTORAL CARE COMMITTEE**

Church services at the Personal Care Home are enjoying more relaxed rules. We are able to sing and interact more, as well as visit with residents in their rooms.

Susan Nelson continues to send out cards on behalf of the congregation.

Prayer shawls are given to those needing spiritual and emotional support.

We hope to have a committee meeting in the near future.

Respectfully submitted by Heather Currie

**APPENDIX "Y" CHURCH LIFE and OUTREACH**

Committee met on Thursday, Sept 15, 2022

TOGETHER WE CAN:

New Session will begin on October 11<sup>th</sup>, 2022

A grant has been approved to cover October 2022 – March 2023. There is also a surplus of funds from previous years due to Covid. Therefore, we will not be applying to the Minnedosa Foundation for an additional grant. We approved a request from the facilitator to purchase storybooks for the program up to \$500, as she experienced a house fire this summer and all was lost.

AFFIRMING:

A Banner has been ordered from Ventures in Brandon for a cost of \$228 plus taxes.

Delivery is expected next week. Once received, we will move forward with working with Alan Dalrymple in getting the stand completed.

TRUTH & RECONCILIATION:

We are ordering orange t-shirts for those who would like them from the Brandon Friendship Center. Funds from these t-shirts help with the programming at the Center. Lorna will be picking them up next week. Kathy will be encouraging members to wear their t-shirts on Sunday, Sept 25<sup>th</sup>.

SUPPORT FOR UKRAINIAN FAMILIES:

Update: Families are settling in nicely. Arthur/Hannah/Gregory employed at Morris Industries; Hannah employed at Heritage Co-op. Both girls are settling into school routines. Both families are now settled into their homes. Committee will be hosting a small welcome for the families so that the families can meet the entire committee on Thursday, Sept 29<sup>th</sup>. We request that Minnedosa United Church Council waive the rental fee for the Main Hall and kitchen for this evening.

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**FAIR TRADE:**

Ten Thousand Villages will be coming out on Friday, November 25<sup>th</sup> – the night of the AOTS pancake supper.

**KITCHEN:**

Wilf and Jean Taylor will be stepping down from looking after the kitchen supplies. We thank them for their commitment over the years. We will be looking for someone to fill this role.

As our kitchen has been designated as a commercial kitchen, we will be looking at doing a quarterly deep clean.

**HAT & MITTEN TREE:**

We will continue to provide toques; mittens and scarves to those in need by putting out our tree when the weather turns cold. We will be looking for someone to fill the role of coordinator.

**FUNDRAISING:**

Fun Fest Luncheon – Thank you to Jean Garbolinsky for chairing this successful project.

170 plates were served with \$2332.00 profit.

October Fall Supper – we will be looking for a chair for this project. Tentative date will be October 21<sup>st</sup> or October 23<sup>rd</sup>.

Meat Pies – date set for December 2 and December 3<sup>rd</sup>. Lorna to chair.

Submitted by Lorna Hislop

**APPENDIX "Z"                      WORSHIP, LEARNING and MEMBERSHIP**

- PIANISTS have been arranged for church services until Dec. 4.
- CHOIR executive is being contacted to offer support and encourage choir to share safely in worship times and at funerals.
- RECORDS - Worship committee would like to propose we ask the office administrator to continue to have a record of deaths, baptisms, marriages, and membership changes. The committee will then once a year meet to update any books/ recording that needs to be done, as well as anything that is needed to be archived in Winnipeg. These records seem to be difficult to maintain and are easily missed with changing persons within the committee.
- SUNDAY SCHOOL - Colleen and Mary continue to plan for every Sunday this fall and winter. One of us will be present every Sunday and hopefully with occasional help from the congregation as a second set of hands, as needed. Although some parents may initially stay with their child our hope is to make this a time that parents can come and be nurtured and fed in the adult community.
- BAPTISM Sept. 25th of Charlotte daughter of Robyn and Jonathon Kowal.
- WORLDWIDE COMMUNION Sunday Oct. 2
- THANKSGIVING Oct. 9 - possible community service
- Nov 6 - Kathy away for Continuing Education. Our plan is to have a guest speaker with some of our worship leaders covering the rest of the service.  
This will be our Remembrance Day service.
- M&S - we would do something re: the Mission and Service Fund once a month.

**GUIDELINES FOR FUNERALS** - It was noted that a memorial book has not been kept up for 20 yrs. Committee suggests removing this from the guidelines. Michelle has files of all donations made in memory. Every memorial donor is sent a thank you from the church and the family of the deceased is also sent this information in case they wish to also acknowledge the donor. Colleen and Kathy will meet with Michelle to update the wording in the Guideline for Funerals.

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SUNDAY MORNING COFFEE – it was felt that some people enjoy a cup of coffee prior to Sunday service. Betty offered to make the coffee when they were attending the service. If they are going to be away, she will call someone else to do this.

**APPENDIX "AA" PROPERTY COMMITTEE**

**FURNACE MAINTENANCE:**

Four roof top furnace units will require fall maintenance soon. This involves filter check and replace as needed.

**ROOF VENTS:**

All of the roof vents (52) have been sprayed in July with the sealing compound. No major areas of leakage has been found after the earlier rainfalls and wind .

**FLOORING REPAIRS:**

The new flooring in the sanctuary is looking good , however the new flooring at the kitchen entrance has two or three bubbles that may have to be looked at.

**AED UNIT:**

The AED unit will need new batteries as per requirements. This is a regular requirement and is not cheap. Also, there has been some question of whether we should have another training session to familiarize any interested people in how to operate the unit.

**SANCTUARY PROJECTOR:**

The faulty projector unit is an issue that needs to be resolved soon. Property committee has received copies of the emails between Inland Audio Visual and has provided feedback. This was passed on to the church council executive and recommendations were made to Inland A.V.

**CHURCH OFFICE COPIER:**

We have renewed our contract for our copier with DLL financial solutions and they have requested a special loss payout in our insurance policy. This will be done in our annual renewal in December.

Thank you, Alf Iverson

**APPENDIX "AB" MINISTRY AND PERSONNEL COMMITTEE REPORT**

Judy, Linda and Maxine (M&P) along with Kathy and Michelle met on July 5, 2022 for a conversation reviewing the last year - positives, concerns, needs and goals going forward. This was a very positive and beneficial meeting.

M&P met on September 12, 2022 to discuss issues and prepare for the coming Church year:

- Michelle will be away October 4-7, 2022 attending the Church Office Workers Retreat. This is a valuable opportunity for Michelle to connect with other church office workers. Elaine Thomson will provide coverage on Tuesday and Friday that week.

The following times away from the office have been approved for Kathy:

October 31 – November 8, 2022: for Continuing Education. She will be doing preparation for the upcoming Advent Season and can be reached by email as needed.

December 25 – January 5, 2022: December 25 and January 1 are Sundays, and no services are planned for those dates due to the holidays. Some of these days are stats for holiday days in the Christmas season. It should be noted that during December Kathy works more hours than normal due to the special services of the Christmas season. Kathy will be working remotely for some of this time.

Submitted by Maxine Gray

Ministry & Personnel (Judy McFadden, Linda Bertram, and Maxine Gray)



**APPENDIX "AC" FINANCE COMMITTEE**

The committee met on Wednesday, September 7th, 2022 @ 9:30 a.m.

Jean Garbolinsky, Lloyd Babcock, Michelle Gunderson, Elaine Thomson, Kathy Platt and Barry McNabb were present.

Reviewed the June, July & August financial statements. Our bank balance is a positive \$24,346.98 at the end of August.

Minnedosa United Church received the Meadows Foundation cheque and invested a new Term Deposit for Legacy Fund on July 28<sup>th</sup>, 2022.

New Building Fund Account: still working on adjusting statement dates.

Finance Committee discussed whether to invest some funds from the New Building Fund Account for better interest rates. It was felt at this time to not invest.

Photo-copier renewal contract in place and a request for proof of insurance was received from the lease company.

Legacy Fund Applications:

- Michelle Gunderson to attend a church office workers retreat, October 4-7 in Saskatoon (\$450.00 plus mileage)
- Possible purchase of a new sanctuary projector.

Independent Review:

Yvonne Chambers has done up to April this year so far. Yvonne is considering whether to continue next year with the review.

UCC "The Journey" Stewardship Best Practices Modules 1 & 2 through United in Learning will be offered Tuesday, October 25, November 1, 8 & 15, 2022. Involves a team of 3-4 people with your minister. Personalized coaching, customized financial stewardship analysis with recommendations. Michelle Gunderson, Elaine Thomson, Kathy Platt and Barry McNabb have registered to take part in this Zoom webinar.

Nonny Cancade from Cardinal Capital Management would be willing to meet with the finance committee at a meeting to review the nature of the Meadows Foundation and types and benefits of planned giving. Invitation is being sent out to Nonny to see if our next meeting date in November will work.

Finance committee agreed to send out a Fall Appeal letter with the plan to have it in the mail shortly after Thanksgiving.

Our next meeting will be Wednesday, November 9<sup>th</sup>, 2022 @ 9:30 a.m.

Meeting adjourned at 10:40 a.m.

Submitted by Barry McNabb