

**Minnedosa United Church Council Meeting**  
**Wednesday August 25, 2021 7:00 pm**

**2021 -20**  
**Multipurpose Room**

PRESENT: Julie Hutton, Colleen Wallace, Heather Currie, Barb Kingdon, Barry McNabb, Gord Kingdon, Judy McFadden, Michelle Gunderson, and Kathy Platt

REGRETS: Wilf Taylor, Maxine Gray, Alf Iverson, Lorna Hislop  
Quorum present.

CALL TO ORDER: Meeting was called to order at 7:02 pm by Chair Julie Hutton.

REFLECTION: by Kathy (for M&P)                      Next Meeting: Finance and Stewardship

HOLY MANNERS

ADDITIONS TO THE AGENDA: none

ADOPTION OF THE AGENDA: Agenda for this August 25, 2021 meeting.

**Motion: moved by Barry McNabb and seconded by Barb Kingdon**

**"...That we, the Council of the Minnedosa United Church accept the Agenda for the August 25, 2021 meeting as circulated."**

**CARRIED**

ADOPTION OF THE MINUTES: no errors or omissions.

Minutes from the June 23, 2021 zoom meeting.

**Motion: moved by Colleen Wallace and seconded by Heather Currie**

**"...That we, the Council of the Minnedosa United Church accept the Minutes of the June 23, 2021 meeting as circulated."**

**CARRIED**

BUSINESS ARISING FROM THE MINUTES

- Plan a Visioning Exercise: propose a gathering of Council members and some council committee members. Perhaps on a Saturday. May choose to have a facilitator from outside our group. Prefer to have the gathering in-person. Tentative dates of January 15 or 22, 2022. The timing would be good to report to our Annual Meeting of the Congregation, likely at the end of February.

CORRESPONDENCE

- ChurchHub: separate username & access for Community of Faith Search Teams

NEW BUSINESS:

- Credit Union requirement for Council motion to create a new GIC/term deposit
- Update Directors & Representatives for CRA accounts  
Council agreed to go ahead with the proposed changes, once the individuals have been contacted.

**Motion: moved by Judy McFadden and seconded by Barb Kingdon**

**"...That we, the Council of the Minnedosa United Church agree to the proposed updates to our Directors and Representatives for our CRA accounts."**

**CARRIED**

- Update of current Covid regulations & our plan for the fall regarding Worship, office hours and facility use.
  - Our conversation started with funeral planning since Kathy has recently had several requests and inquiries and needs some guidance to go forward (regarding Covid restrictions).  
The plan council agreed upon includes:
    - a maximum of 40 people in the Sanctuary, and a maximum of a further 40 people in the meeting hall.
    - To include family and invited guests only (to manage numbers).
    - Physical distancing to be observed at all times. (6 feet spacing between individuals/households).
    - Masks to be worn when in the facility.
    - All who attend must be fully vaccinated (have had two Covid vaccines, at least 2 weeks prior). **Anything about unvaccinated sitting in Quiet Room??**
    - Each person/household (one name and #of people from that household) should sign the contact tracing sheet and include a phone number.
    - No funeral lunches will happen at this time.
  - Next topic was Sunday worship: will begin to host in-person services. We wish to be known as a "safe" space, so will follow these guidelines:
    - Physical distancing to be observed at all times. (6 feet spacing between individuals/households).
    - Masks to be worn when in the facility.
    - All who attend must be fully vaccinated (have had two Covid vaccines, at least 2 weeks prior). **Proof of vaccination will be recorded (Yes or No).**
    - Those who are not fully vaccinated are invited to join us by Zoom, or to watch a recording of the service later.
    - Anyone wishing to attend in-person will be asked to phone **(or email?)** the church office the week prior, to REGISTER. This will allow us to manage the number attending and facilitate contact tracing if needed. A maximum of 40 people will be permitted in the Sanctuary.
    - If someone is not feeling well, they are asked to avoid entering the church building.
    - The congregation will not sing.
  - Office Hours: the office will be open to the public effective September 7<sup>th</sup>.
    - Signage will indicate the following requirements: wear a mask, maintain physical distancing, to be fully vaccinated for Covid 19 to enter.
    - Hours of operation: The office will be open 9am to 3pm on Tuesday, Wednesday, and Friday. The office will be closed, and Michelle & Kathy will work from home on Thursdays - to prevent too much traffic at the back door while the foodbank is operating.
  - Facility Use: it was decided that for now we will not have outside user groups (other than the Food Bank) in the facility. Church committees may meet in person at the church.

REPORTS:

OFFICE: Michelle  
APPENDIX E

FINANCIALS: FS 21-06 and FS 21-07  
Barry reviewed the statements for June and July 2021.

**Motion: moved by Barry McNabb and seconded by Barb Kingdon  
"...That we, the Council of the Minnedosa United Church  
accept the Financial Reports for the months of June 2021 and July  
2021 as circulated, including the cheque registers for the above  
months."**

**CARRIED**

REGION 5 (PRAIRIE TO PINE) Barb Kingdon

Kathy mentioned that on her Minister's group call they were told about a Zoom conversation on Sept 7<sup>th</sup> for "lay" people to discuss issues around Covid restrictions.

FUNDRAISING: None.

NOMINATIONS:

Two main positions to be filled are Chair Elect and an appointment to the Ministry and Personnel committee. Some names have been considered, please contact Julie with your suggestions.

COMING EVENTS: nothing planned due to Covid regulations.

MINISTER: Kathy enjoyed her time off and a special first visit with her grandchild in Ontario.

She hosted a couple of great in-person coffee gatherings at Tanner's Park in July. Worship services at the PCH have resumed, and Kathy will attend once per month. Kathy will continue with her weekly Friday emails.

### **COUNCIL COMMITTEES**

PASTORAL CARE: Heather C.

Cards are sent as occasions arise.

CHURCH LIFE AND OUTREACH:

No report.

WORSHIP, LEARNING AND MEMBERSHIP: Colleen W.

Mary Dalton is working to arrange a variety of soloists for Sunday worship.

As we do not currently have an accompanist, Alexis is going to create a list of people who would volunteer occasionally to fill that role. Music for funerals will also need to be considered.

PROPERTY: Gord K.

APPENDIX F

Barry mentioned that they still need to install the speakers on the wall in the meeting hall, since repairs were done.

MINISTRY AND PERSONNEL: Judy Mc.

APPENDIX G

FINANCE and STEWARDSHIP: Barry Mc.

The committee will meet in September to consider a Fall Appeal. It was noted that the CEWS (Canada Emergency Wage Subsidy) is phasing out, so our income will reflect that.

**NEXT MEETING:** September 29, 2021 at 7pm

**HOLY MOMENTS**

**CLOSING PRAYER** by Kathy

**Motion: moved by Heather Currie**

**“That we, the Council of the Minnedosa United Church adjourn this meeting at 9:18 pm.”**

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Michelle Gunderson, Clerk

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Julie Hutton, Chair

**APPENDIX E**

**OFFICE REPORT FOR COUNCIL**

**AUGUST 2021**

- Submit advertisement for special Grad edition of the Tribune, and post on Facebook
- Type Council Minutes from June 23
- Make deposits/pay bills/transfer monthly M&S
- Monthly payroll/ review payroll deductions sent to CRA from ADP
- Download Bitdefender (from Kathy)
- Mail thank-you letters for In Memory donations
- Monitor several renewals with GoDaddy (using Wilf's credit card)
- Submit Period 16 CEWS application
- Provide new photos of kitchen re: MB Ag Commercial Kitchen listing
- Weekly emails to our Contact List
- Create new Gmail account for the church, in order to create a new Microsoft Account, so I could download Microsoft 365 (from Kathy). I had been using Office 2013.
- Deposit cheque from Meadows Foundation, and make arrangements for new GIC/Term deposit at the Credit Union (email approval from Council Exec.)
- Re-advertise the Accompanist position in August.

Am beginning to get inquiries about possible facility use this fall, so will need some guidance from Council about what, if any, use will be permitted.

A reminder that our Church Office Workers gathering re-scheduled from last fall, is set for Oct 17-20<sup>th</sup>. Have not heard yet if it will happen this fall – if so, I may need to pay a deposit fee ahead of time.

**APPENDIX F**

**PROPERTY COMMITTEE**

**CHURCH PAINTING :** MY RECOMMENDATION IS THAT WE WILL PAINT THE SANCUARY WALLS UP TO 9 OR 10 FT WHICH WILL COVER THE SCUFF AND CHAIR BACK MARKS.I WILL BE IN TOUCH WITH LIZ BURTON SHORTLY UNLESS I HEAR FROM COUNCIL FOR A CHANGE OF PLANS.

**SANCTUARY FLOORING :** WILF TAYLOR HAS BEEN TRYING TO CONFIRM A DATE FOR FLOORING REPAIRS AND WITH NO SUCCESS TO DATE WITH JENKINS FLOORING.WE HAVE A QUOTE OF \$5030.36 FOR THE JOB AND DO NOT KNOW WHAT THE DELAY IS .

**FURNACE MAINTENANCE AND REPAIR;** I HAVE BEEN IN TOUCH WITH HILLSIDE PLUMBING FOR THE INSTALLATION OF THE ELECTRONIC CARD IN THE HALL FURNACE AND ELECTRIC BOILER CONCERNS. TY BURTON HAS BEEN VERY BUSY BUT I WILL PIN HIM DOWN TO A DAY THIS NEXT WEEK.THE ISSUES ARE NOT SERIOUS BUT HAVE TO BE DONE SHORTLY.

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**ROOF LEAKAGE:** WE HAVE HAD SOME MINOR WATER LEAKS IN THE CHURCH HALL AND SANCUARY PLUS THE OFFICE OF THE MINISTER. THIS HAS HAPPENED BEFORE AND WE ARE AWARE OF THE PROBLEM.THE LOW SLOPE ROOF PLUS THE MANY VENTS WILL ALLOW WATER TO ENTER DURING HEAVY RAIN WITH WIND.I DO NOT HAVE A SOLUTION.HILTON HAS CLEANED UP AFTER THE EVENT AND WE WILL LOOK FOR SOME REMEDY.

**THANK YOU**  
**ALF IVERSON**

#### APPENDIX G

Ministry & Personnel Committee Report August 15, 2021

Advertising is currently underway again for an Accompanist with an application deadline of August 27, 2021.

Please accept our apologies – an oversight occurred – Hilton took time away from his work for Minnedosa United Church for personal vacation time in July and no adjustment was made to his monthly pay amount. He is paid vacation pay on each cheque and so should not have been paid for this time. This was identified after the fact and M&P decided to leave it as is on this occasion. Hilton took time away from his work for MUC in August also – the possibility of there being other tasks for him to do was explored and as there were none, his pay for the month of August will be decreased appropriately.

Maxine Gray for Ministry & Personnel Committee  
(Maxine Gray, Linda Bertram, Judy McFadden)