

**Minnedosa United Church Council Meeting
Wednesday November 20, 2019 7:00 pm
United Church Meeting Hall**

2019 - 41

PRESENT: Julie Hutton (Chair), Wilf Taylor (Past Chair), Alf Iverson, Judy McFadden, Carol Frost, Mary Dalton, Barry McNabb, Olive Cameron, Michelle Gunderson (Clerk/Treasurer) and Kathy Platt (Minister).

Quorum present. (As per UCC The Manual 2019 B.7.7.4 - a meeting of the Governing Body may take place only if at least 1/3 of its members and the minister are present.)

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by Chair, Julie Hutton.

Kathy lit a candle to recognize today as "Trans Day of Remembrance".

REFLECTION: M&P Committee Judy read a prayer about "Abundant Blessings"
Next Meeting: Finance & Stewardship Committee

COUNCIL REPORT TO CONGREGATION: Minutes are on church website.

HOLY MANNERS

ADDITIONS TO THE AGENDA:

Barry McNabb – possible donation of artwork. (New business)

Julie Hutton – set date for Annual Meeting. (New business)

ADOPTION OF THE AGENDA: for this November 20, 2019 regular meeting, as amended.

MOTION: moved by Barry McNabb and seconded by Wilf Taylor.

"...That we, the Council of the Minnedosa United Church accept the agenda for the November 20, 2019 meeting, as amended."

CARRIED

ADOPTION OF THE MINUTES: Minutes from the September 18, 2019 regular meeting.

MOTION: moved by Alf Iverson and seconded by Carol Frost.

"...That we, the Council of the Minnedosa United Church accept the Minutes of the September 18, 2019 meeting as circulated."

CARRIED

BUSINESS ARISING FROM THE MINUTES:

- Website – Julie suggested we have a couple of volunteers prepare a report for council with recommendations (ie: type of security needed, reasonable costs, etc.) Perhaps consult with someone who has experience with website set up and maintenance. Julie will volunteer and find one more person to help.

CORRESPONDENCE:

- Minnedosa Credit Union – proposed merger with Sunrise Credit Union
- Minnedosa Fire Dept. – developing pre-incident plan for the building
- Valley Life Beginnings – request for donation for new daycare facility (Julie will send a response.)
- "Front Row" – event insurance
- Committee report – Westman Youth Choir (WMYC) concert on Oct 19
- WMYC – Thank you letter and receipt
- Public Health Nurse: Harm Reduction Outreach (See New Business)
- Centre For Christian Studies: Thank you for the donation

NEW BUSINESS:

- Governance Document – Wilf agreed to take a look at this document and bring suggestions for any updates to the January Council meeting.
- May Council meeting to June – following some discussion, Council agreed that moving the May Council meeting to June is a good idea – it reduces the summer “gap” between meetings. Date set for June 17, 2020.
- Public Health Nurse: Harm Reduction Outreach. Tricia T. would like to use the church as a location to provide this outreach service (Education, supplies & testing re: STD’s, referrals for Mental Health Services, etc.), once weekly. Council would like to hear more information about this before making a decision. Julie will ask Tricia to come to our next Council meeting.
- Artwork donation: Barry was approached by an individual asking if the church would be interested in an anonymous donation of a piece of art, as a permanent gift. The Council reviewed what has been our policy since moving into the new building, and though appreciated, Council made the decision to decline the offer.
- Annual Meeting date:

MOTION: moved by Judy McFadden and seconded by Olive Cameron.

“...That we, the Council of the Minnedosa United Church accept the proposed date of February 23, 2020 for our Annual Meeting of the Congregation.”

CARRIED

REPORTS:

- 1. OFFICE:** Michelle Gunderson
See Appendix AJ

Circulate signup sheet to count offering each week.

Property will review the information/quote from Westman Communications Group.

MOTION: moved by Wilf Taylor and seconded by Alf Iverson.

“...That we, the Council of the Minnedosa United Church accept the proposed church office hours over Christmas week: closed Dec 25, 26 and 27, 2019, and January 1st, 2020.”

CARRIED

- 2. FINANCIAL:** Barry McNabb
See FS 19-09, FS 19-10

Financial Statements from September and October 2019 were circulated.

Highlights were given by Barry.

MOTION: moved by Barry McNabb and seconded by Wilf Taylor.

“....That we, the Council of the Minnedosa United Church, accept the Financial Reports for the months of September and October 2019 as circulated, including the cheque register for each of the above months. ”

CARRIED

3. PRAIRIE TO PINE REGION 5:

- Covenant Document with Region 5 (Has been submitted, no updates.)
- Regional Gathering planned for May 28-30, 2020 in Steinbach MB.

- 4. FUNDRAISING:** "Disney Dazzle" (Strathclair Theatre Chorus) Concert Nov 16
- had 143 in attendance, Proceeds ~\$1850

The AOTS notified us that they will not be coordinating the Fall Supper next year. A few individuals have come forward to take leadership for the 2020 Fall Supper.

- 5. NOMINATIONS:** M&P (1) and Pastoral Care (1)

- 6. COMING EVENTS:** Christmas Tea & Bake Sale Nov 30th, Christmas Cantata Dec 15th

7. MINISTER:

- one of the delights this fall has been the number of baptism requests we have been getting.
- She recently attended a Pastoral Relations meeting in Winnipeg.
- She feels Stacey continues to do a very good job with the Sunday School.
- Kathy noted that there are a few new people "popping in" every Sunday.
- She is feeling lots of support and is very busy.

COUNCIL COMMITTEES

PASTORAL CARE: Olive Cameron

See Appendix AK

It is an ongoing challenge to keep up with the visitation schedule.

They would like to find/purchase some storage totes to hold yarn and prayer shawls.

Wondered if they could share the cost of purchasing the cards they had printed (the blank ones will be used by a variety of committees).

May have a new member for their committee (Heather Currie).

CHURCH LIFE / OUTREACH: Mary Dalton

See Appendix AL

Ten Thousand Villages had a very successful sale on Fair Trade Friday.

LEARNING COMMITTEE:

The current members of the Learning Committee are recommending that we go ahead with the idea to merge the Learning Committee and the Worship & Membership Committee.

The two committees plan to function as one, until the amalgamation can be formalized at the next meeting of the congregation.

The Sunday School Coordinator will liaise monthly with the minister and provide a report to the Worship Committee for their bi-monthly meetings.

WORSHIP AND MEMBERSHIP: Carol Frost

See Appendix AM

Baptisms:

MOTION: Moved by Carol Frost, seconded by Wilf Taylor.

"...That we, the Council of the Minnedosa United Church accept the recommendation from the Worship Committee to approve the baptism of Henry Michael Strickland Rosengren, son of Julia (Comrie) & Luke Rosengren, which occurred July 28, 2019.

CARRIED

MOTION: Moved by Carol Frost, seconded by Barry McNabb.

"...That we, the Council of the Minnedosa United Church accept the recommendation from the Worship Committee to approve the baptism of Cruz Taylee Cochrane and Dekker Jayce Murray Curle, children of Jodi McCaughan, which occurred October 13, 2019.

CARRIED

MOTION: Moved by Carol Frost, seconded by Judy McFadden.

"...That we, the Council of the Minnedosa United Church accept the recommendation from the Worship Committee to approve the request for baptism of Brinley Mathison Elizabeth Marnock, Nathan Ryan Matthew Marnock, and Kaden Caleb Glen Marnock, children of Ryan and Camille Marnock, which is scheduled for December 8, 2019.

CARRIED

MOTION: moved by Carol Frost and seconded by Wilf Taylor.

"...That we, the Council of the Minnedosa United Church accept the recommendation from the Worship Committee that there be no worship service held at Minnedosa United Church on Sunday December 29, 2019."

CARRIED

PROPERTY: Alf Iverson

See Appendix AN

Correction to the Property report: the final cost for Projector repairs in the Sanctuary came to a total of \$908.

MINISTRY and PERSONNEL: Judy McFadden

See Appendix AO

FINANCE AND STEWARDSHIP: Barry McNabb

See Appendix AP

MOTION: moved by Barry McNabb and seconded by Olive Cameron.

"...That we, the Council of the Minnedosa United Church accept the recommendation from the Finance Committee that Yvonne Chambers be appointed to conduct the Independent Financial Review for 2019."

CARRIED

HOLY MOMENTS & PRAYER

NEXT REGULAR COUNCIL MEETING: January 22, 2020

MOTION: moved by Alf Iverson

"....That we, the Council of the Minnedosa United Church adjourn this meeting at 9:25 p.m."

Michelle Gunderson, Clerk

Julie Hutton, Chair

APPENDIX AJ

OFFICE ADMIN REPORT

- assisted the Finance committee with the Fall Appeal letter (printed letters, labelled envelopes, fold'n stuff on Oct 10th and distribute/mail)
- participated in a series of three Stewardship webinars offered by the UCC through United In Learning (Oct 16/23/30)
- attended the Affirm Workshop in Brandon on Oct 19th
- Westman Communications Group has provided us with a quote for internet service (we currently are with MTS). We have a contract with MTS for phone services, which expires in May 2020 I believe. Westman has indicated they would also be able to provide an attractive quote for phone services as well. We may wish to use this information to negotiate with MTS? (That worked last time!)

Suggestion for office hours over the Christmas week:

Dec 24 - Tuesday – open

Dec 25 – Wednesday – closed

Dec 26 – Thursday – closed (Vacation day for Michelle)

Dec 27 – Friday – closed (Vacation day for Michelle)

Dec 31 – Tuesday – open

Jan 01 – Wednesday – closed

Jan 02 – Thursday – open

FACILITY USE since last council meeting:

CHURCH: Together We Can (Parent/Child group), coffee parties, congregational lunch, bell choir, senior choir/cantata choir, AOTS meetings, Fall Supper, Crochet Club, church committee meetings, Fair Trade Friday (with Ten Thousand Villages), AOTS Pancake supper and Strathclair Theatre Chorus (Disney Dazzle Concert).

FUNERALS: 0

OTHER USER GROUPS: South Mountain Refugee Committee meeting and potluck supper, Epp piano lessons, Rolling River Teacher's Assoc monthly meetings, Expressions concert, Westman Youth Choir concert (rehearsals & billeting), Minnedosa Town Council & RM's meeting, Chelsea Henry Yoga, Minnedosa & Area Food Bank.

APPENDIX AK PASTORAL CARE COMMITTEE

Minutes of November 13, 2019

Present were: Janice, Kathy, Olive, Alexis, Lois.

We had no minute of Sept meeting.

There have been a few comments about Teddy Bears in Pews. So we will continue and leave them there.

Received a letter from Palliative Care in Wpg. Thanking us for the scarves that were crocheted and sent.

.Some deaths were noted, and taken of our visiting list. Bereavement cards were sent to Cheryl Saler on the death of Lois Simpson. Linda Bertram on the death of her brother. Other deaths Amy Kozak, Vera Dyke, Fred Brown. We will ask Michelle to print up more visiting prayer cards.

New visiting, Donna McDonald- Kathy, Doris McNabb- Lois, Marg Kingdon -- Kathy, Grace Bullock.

New bereavement cards for Alexis to send out were ordered. Now have a good supply.

We will need to budget \$.150.00

APPENDIX AL CHURCH LIFE/OUTREACH

1. Hat and Mitt tree has been set up outside the church.
2. Minute for Mission coordinator: James Comrie
3. Minnedosa Foundation grant (\$1426) received for the 'Together We Can' children's program.
4. Barb Kingdon attended the Affirming Workshop.
5. Events to date:
 - a. Westman Youth Choir Community Concert
 - b. 10 Thousand Villages Sale
 - c. Morning Coffee Party: October and November
 - i. Time change to 10:00 from 10:30
 - d. Strathclair Theatre Chorus Concert
 - e. Congregational Lunch
 - i. October convened by Worship Committee
6. Upcoming events:
 - a. Christmas Tea and Bake Sale: Saturday, Nov. 30
 - b. November Congregational lunch by Senior choir
 - c. No congregational lunch in December
7. Next scheduled meeting: January 9, 2020

Submitted by Mary Dalton

APPENDIX AM WORSHIP AND MEMBERSHIP

Meeting held: Wednesday November 13, 2019 9:30 AM

Present: Carol Frost (recorder), Gaileen Kingdon, Betty Iverson, Joan Madill, Alexis Harvey, Fran Erven, Jean Taylor, Kathy Platt (Minister)

Regrets: Julie Hutton (Council Chair), Dora White (Chair), Eleanor Taylor,

Music Report: Alexis Harvey

1. December 15th Cantata at morning service and evening concert. 21 People in the choir. Nicole McLenehan will play the piano and Eleanor Taylor will join in the singing. Katharine Kingdon is considering accompanying along with the flute. Choir is organizing the evening concert.

Historic Role: Jean Taylor

- Most recent membership transfers:
 - Kathryn Yanchycki from Yorkton
 - Joy and Brad Walker from Neepawa
 - Tanya Dalgarno from Newdale
 - Linda and Elvin Birch

(Jean will send 'Welcome' cards.)

- Transfers out: Faun and Glennis Scott to Morden

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Sunday School: Fran Erven

- Fran read a report from Stacey Wilson:
 Highlights: We have just wrapped up our second session, which included the Sundays from October 20th - November 10th. Our attendance was 8-15 children a Sunday. The 4 week blocks of time are working well, and we are trying a variety of other activities on the Sundays when Stacey is off so that there is something offered for kids every week.

Baptisms:

- Jodi McCaughan's two children were baptized on October 13, 2019 - Cruz Taylee Cochrane and Dekker Jayce Murray Curle
- Meeting with family next week re: baptism Sunday, December 8th of Ryan and Camille Marnock's children – names to follow.

Upcoming Worship Services:

Nov 17: Regular Worship

Date		Date	
Nov 17	Regular Worship	Dec 15	Cantata: <ul style="list-style-type: none"> ▪ Morning service ▪ Evening Concert
Nov 24	Regular Worship -Reign of Christ	Dec 21	Longest Night/Blue Christmas
Nov 29	Decorating the Sanctuary	Dec 22	4th Sunday in Advent
Dec 1	First Sunday of Advent & Communion	Dec 24	Christmas Eve @ 4:30 pm
Dec 8	Bell Choir and White Gift Sunday	Dec 29	No service?

- Terms of committee members:
 - Dora has 2 more years
 - Gaileen has 2 more years
 - Jean will start a 3 year term in Feb
 - Fran will start a 3 year term in Feb
 - Carol's term is up, but will consider another 3 year term
 - Joan has asked to be finished. We thanked her for her wisdom and knowledge of past traditions and invited her back whenever she felt she could.
 - Betty, Eleanor/Alexis will remain on
 - It was decided we could use one more person on our committee.
- Budget for 2020: It was decided that we would not make any changes to our budgets for Worship and Learning this upcoming year pending amalgamation of the two committees.

Next meetings: January 8, 2020, Wednesday @9:30
 February 26, 2020, Ash Wednesday @9:30
 April 29, 2020 Wednesday @9:30

Adjourned: 11:00 am

APPENDIX AN PROPERTY

Property Meeting: November 12 2019

Attending : Alf Iverson, Jan Macey, Wilf Taylor Regrets: Gregg Kingdon

- Flooring – Jenkin's Flooring came to examine our needs. It was determined that the best solution to the flooring against north wall under the stained glass is an accent strip , from the wall to the base of the pews from the chancel to the west wall. This would eliminate any seams (present problem), but will need to wait until spring after the frost has gone. The area at the kitchen door will have a strip the width of the hallway extending approx. 3 m possibly using our stored flooring.
- Furnace filters have been replaced in all the roof heaters (annual) S @ approx. \$100
- We plan to work the cost of phase II of our repainting into the 2020 budget. Plans are go to the hallway area separate from the hall (past year) and phase III ,the sanctuary.
- The new exhaust vent causing problems last winter should be replaced shortly, Kent Brown.
- We have a problem when the system reaches set temperature and stops a fan continues to run bringing outside air into the sanctuary. Some feel that this air is too cool. We are working on settings for the system to correct this problem.
- We are in the process of preparing the 2020 budget . We expect the usual maintenance and no capital spending necessary.
- We await a visit from Red River Insurance as they wish to walk through our building to feel comfortable with our coverage.
- The projector was repaired . Inland Audio Visual (original installers) came out on two occasions and the system is running as usual. The cost was \$775.A thank you to a member of the congregation, who donated the monies to cover these repairs, was announced at a worship service.
- We expect to have the 10 hearing assisted devices added to shortly. WE have had some \$ donated towards this purchase the total cost TBD.
- The Paver stones between our building and the MCU have been repaired , improving drainage etc. We contributed \$1000 (passed at a previous council meeting) towards this project.
- We continue to try and recruit “sound persons” Any volunteers ,suggestions would be appreciated

APPENDIX AO

MINISTRY AND PERSONNEL REPORT

We appreciate that Alexis Harvey will conduct the choir until the end of Dec and will lead the annual cantata in Dec.

Kathy's personnel file has been established.

Information regarding sick leave and family day entitlement will be added to the Vacation and Study Leave Worksheet.

The M & P committee will take Kathy out for lunch as part of the Clergy Appreciation month.

The Committee has granted Michelle a vacation day for Dec 27.

Christmas bonuses and cards will be given to the staff in early December.

The Office Administrator's job description under review. A date in January 2020 has been set to complete this project so it can be presented at a Council meeting in the early New Year.

The Committee will continue to recruit new members to the committee.

APPENDIX AP

FINANCE COMMITTEE REPORT

The committee met on Wednesday, November 6th, 2019 at 2:00 pm.

Phyllis Graham, Jean Garbolinsky, Michelle Gunderson, Elaine Thomson and Barry McNabb were present. Regrets Lorraine Sleep and Kathy Platt.

Reviewed the September and October financial statements. Our bank balance is a positive \$24,283.49 at the end of October.

Fall Appeal for October financials was \$9,780.00. At meeting date the Fall Appeal was just over \$10,000.00. Phyllis Graham to do phone "Thank You's".

Legacy Fund Application: No applications at this time.

Yvonne Chambers has agreed to do the independent review of the Minnedosa United Church financial books for 2019 under the supervision/guidance of Carol Lonsdale.

Finance Committee would like to recommend to Council that Yvonne Chambers be appointed as independent financial reviewer for 2019.

Finance Committee would like to remind all committees that for a proper paper trail, payments of bills should be done by cheque only (vs. from cash income).

A verbal response has been received from Michael & Katharine Kingdon in regard to the future of the Meadows Foundation. Minnedosa United Church can expect the foundation to continue it's support as it has in the past, following the 10 year anniversary in 2021.

A more formal written response will be submitted to Minnedosa United Church for our records shortly.

Finance Committee would like to recommend that the next Church Council meeting be Wednesday, January 22nd, 2020. This is to facilitate time to prepare 2020 budget.

Finance Committee would also like to recommend that the annual meeting of Minnedosa United Church be held Sunday February 23, 2020. This is to allow time for annual reports to be prepared/printed and distributed 2 weeks before the annual meeting.

Finance Committee asks that all committees have their budget requests in before year end. For budget purposes, will the church be closed for August 2020? What about Fundraisers for 2020 (ie: Garage Sale)?

Our next meeting will be Wednesday January 8th, 2020 @ 9:30 a.m.

Meeting adjourned at 3:15 p.m.

Submitted by Barry McNabb