

**Minnedosa United Church Council Meeting
Wednesday September 18, 2019 7:00 pm
United Church Multipurpose Room**

2019 - 27

PRESENT: Wilf Taylor (Chair), Julie Hutton (Chair Elect), Alf Iverson, Nicole McLenehan, Judy McFadden, Olive Cameron, Barry McNabb, Michelle Gunderson, and Kathy Platt.

REGRETS: Frances Erven, Linda Bertram, Dora White

Quorum present. (As per UCC The Manual 2019 B.7.7.4 - a meeting of the Governing Body may take place only if at least 1/3 of its members and the minister are present.)

CALL TO ORDER: Meeting was called to order at 7:00 p.m. by Chair, Wilf Taylor.

REFLECTION: Property - Alf read "Naming the Holy" (inclusive language) and a prayer.
Next Meeting: M&P Committee

COUNCIL REPORT TO CONGREGATION: Minutes are on church website.

ADDITIONS TO THE AGENDA: Correspondence from the Mason's.

ADOPTION OF THE AGENDA: for this September 18, 2019 regular meeting, as amended.

MOTION: moved by Alf Iverson and seconded by Nicole McLenehan.

"...That we, the Council of the Minnedosa United Church accept the agenda for the September 18, 2019 meeting, as amended."

CARRIED

Kathy reminded those present to take note of "Holy Moments" during the meeting.

ADOPTION OF THE MINUTES: Minutes from the May 15, 2019 regular meeting.

MOTION: moved by Julie Hutton and seconded by Barry McNabb.

"...That we, the Council of the Minnedosa United Church accept the Minutes of the May 15, 2019 meeting as circulated."

CARRIED

BUSINESS ARISING FROM THE MINUTES:

- Ad Hoc Committee on Facility Use – See Brochure (Appendix Y)
Copies of the "Event Facility" brochure were reviewed. The committee hopes to have this widely circulated to the community and even to regional groups.

MOTION: moved by Judy McFadden and seconded by Barry McNabb

"... That we, the the Council of Minnedosa United Church accept the "Event Facility" brochure as circulated, to be used for promotion of facility use."

CARRIED

Question arose regarding the effectiveness of our website for disbursing information and promoting our events and facility. Wilf suggested that we as a council need to review our current website (its effectiveness vs cost).

- Eleanor Epp: piano lessons
Eleanor has commenced weekly lessons in the Multipurpose Room, on Tuesdays from 3:30 – 7:00 pm. She will arrange for the piano in the MPR to be tuned.

CORRESPONDENCE:

- Comrie/Kowal facility request (rain location for wedding ceremony in July)
- St. Andrews College
- Town of Minnedosa: Manitoba 150 – invitation to planning meeting

- Freemason's: request to have facility use fees for a fundraising dinner reduced.
MOTION: moved by Barry McNabb and seconded by Olive Cameron
**"... That we, the the Council of Minnedosa United Church welcome the
Freemason's use of our facility, however regular fees will apply."
CARRIED**

NEW BUSINESS:

- Westman Youth Choir on October 19th - See attached letter. (Appendix Z)
Julie explained that plans have changed since the original request for the choir to sing during worship on Oct 20th. New plans include the choir rehearsing here at the church and hosting an evening concert on Saturday October 19th.
A letter will be sent to a few community organizations asking for their support in either providing supper, billeting and/or a donation of funds to help pay the \$550 fee required by the choir for their performance.
MUC wil arrange for the piano to be tuned. Admittance by donation at the door.
MOTION: moved by Julie Hutton and seconded by Judy McFadden
**"... That we, the the Council of Minnedosa United Church agree to the
use of our facility at no cost by the Westman Youth Choir for an
afternoon rehearsal and evening concert on October 19, 2019 - which
will be our "in kind" donation in support of the choir."
CARRIED**
- Transition from Wilf T. to Julie H. as council chair (Julie to become signing officer).
(See motions at the end of the meeting.)

REPORTS:

- 1. OFFICE:** Michelle Gunderson
See Appendix AA

Circulate signup sheet to count offering each week.

- 2. FINANCIAL:** Barry McNabb and Michelle Gunderson
See FS 19-05, FS 19-06, FS 19-07 and FS 19-08

Financial Statements from May, June, July and August 2019 were circulated.

Highlights were given by Barry and Michelle.

MOTION: moved by Barry McNabb and seconded by Alf Iverson.
**"....That we, the Council of the Minnedosa United Church, accept the
Financial Reports for the months of May, June, July and August 2019
as circulated, including the cheque register for each of the above
months. "**

CARRIED

Julie Hutton mentioned that when considering if there should be a closure at the church next summer, to remember that we now have Lay Worship Leaders able to cover when the Minister is on vacation.

3. PRAIRIE TO PINE REGION 5:

- Report from "Prairie to Pine" first Annual Meeting in Brandon June 13-16
(Appendix AB)
There will be a Regional Annual Meeting June 4-7, 2020 in Steinbach, to select commisioners to attend the General Council in 2021.
Kathy reviewed how the UCC "Church Hub" functions.

- Covenant Document with Region 5 (Appendix AC)
Wilf and Julie worked with Kathy on this document, and presented a draft copy for the council (as our governing body) to review.
Suggested amendments: including the AOTS Men's group, and name change for the parent/child program to "Together We Can".

MOTION: moved by Julie Hutton and seconded by Nicole McLenehan.
"...That we, the Council of the Minnedosa United Church, accept the Covenant Document between Minnedosa United Church Community of Faith and the Prairie to Pine Regional Council as circulated and amended, to be sent to the Regional Council for approval."

CARRIED

- 4. FUNDRAISING:** Report from Fun Fest lunch in July
(~211 in attendance, Proceeds ~\$1957)
- 5. NOMINATIONS:** M&P (1) and Pastoral Care (1)
- 6. COMING EVENTS:**
 - Oct 18th Fall Supper
 - Nov 15th Fair Trade Friday and AOTS Pancake Supper
 - Nov 16th Strathclair Theatre Chorus (Lorna reports that the contract has been signed and a deposit of \$200 paid. Will be looking for volunteers to bring cookies and help serve coffee for the intermission. Ticket sales closer to the date.)
- 7. MINISTER:** Kathy reports her main focus has been visiting so far. She was so pleased to see some new families with children attend the first day of Sunday School. Kathy feels we are very lucky to have Stacey Wilson in the position as Sunday School Coordinator. Kathy has been coordinating well with Elgin Hall as the need arises. Currently she has no plans for any bible/book studies this fall. Her Friday blog "Kathy's Friday Contemplations" has been very well received with lots of good feedback.

COUNCIL COMMITTEES

PASTORAL CARE: Olive Cameron

See Appendix AD

Will look into the Prairie Mountain Health "Get Better Together" course, and consider if there are people on the visitation list who may benefit from attending.

CHURCH LIFE / OUTREACH: Nicole McLenehan

See Appendix AE

LEGACY FUND APPLICATION: The Justice Network cluster is hosting an Affirm Workshop on Saturday Oct 19, 2019 at Knox United Church in Brandon. Our committee would like to give a donation to help offset the cost of the lunch provided. Members of the Outreach/Church Life committee are interested in the "What happens now that we are an affirming community?" portion, and hope that new ideas will come from this event.

MOTION: moved by Nicole McLenehan and seconded by Julie Hutton.
"...That we, the Council of the Minnedosa United Church, agree to donate \$50 from the Legacy Fund to support expenses associated with the Affirm Workshop on October 19, 2019 at Knox United Church in Brandon."

CARRIED

LEARNING COMMITTEE:

The current members of the Learning Committee are recommending that we go ahead with the idea to merge the Learning Committee and the Worship & Membership Committee. The two committees plan to function as one, until the amalgamation can be formalized at the next meeting of the congregation.

The Sunday School Coordinator will liaise monthly with the minister and provide a report to the Worship Committee for their bi-monthly meetings.

MOTION: moved by Barry McNabb and seconded by Julie Hutton.

"....That we, the Council of the Minnedosa United Church, recommend the Learning Committee and the Worship & Membership Committee be merged at the next congregational meeting and that our Governance Document be amended to represent this change."

CARRIED

WORSHIP AND MEMBERSHIP: Julie Hutton

See Appendix AF

LEGACY FUND APPLICATION: A youth from McKenzie United Church in Portage has agreed to come and talk to us during worship on October 6 about her camping experience at Neechi Camp this summer. The request is to pay her mileage from Portage to Minnedosa and back at \$0.41 per kilometer.

MOTION: moved by Julie Hutton and seconded by Olive Cameron.

"....That we, the Council of the Minnedosa United Church, agree to payment from the Legacy Fund to Olivia Krinsky for mileage to & from Portage on October 6, 2019 at the rate of \$0.41 per km."

CARRIED

LEGACY FUND APPLICATION: Kathy will be away on Sunday November 3, 2019. She has made arrangements for Michelle Owens from the Centre for Christian Studies in Winnipeg to lead our worship service that day. She will talk to us about Diaconal Ministry.

Her costs will be covered by the school. We feel a donation to the Centre (the amount of the current rate for "Visiting Ministry Personnel") would be appropriate.

MOTION: moved by Julie Hutton and seconded by Alf Iverson.

"....That we, the Council of the Minnedosa United Church, agree to payment from the Legacy Fund of \$212.00 to the Centre for Christian Studies, in appreciation for worship leadership from Michelle Owens on November 3, 2019."

CARRIED

LEGACY FUND APPLICATION: As Julie Hutton, Carol Frost and Dora White have been so generous with their time and efforts to plan and lead worship over the last year, it is proposed that we pay each of them \$50 in appreciation and to assist in the cost to register for their next course in the Licenced Lay Worship Leaders training through United In Learning.

MOTION: moved by Barry McNabb and seconded by Judy McFadden.

"....That we, the Council of the Minnedosa United Church, agree to pay from the Legacy Fund to Julie Hutton, Carol Frost and Dora White each \$50 towards the cost of registration in the Licenced Lay Worship Leaders training."

CARRIED

**Minnedosa United Church Council Meeting
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The Worship Committee is recommending for Baptism: Kinley June Yanchycki, daughter of Kathryn and Chad Yanchycki.

MOTION: Moved by Julie Hutton, seconded by Barry McNabb

“ . . . That we, Council of the Minnedosa United Church, as recommended by the Worship Committee approve the baptism of Kinley June Yanchycki , daughter of Kathryn and Chad Yanchycki, scheduled for September 29, 2019.”

CARRIED

PROPERTY: Alf Iverson

Alf reported that he had recaulked all of the rooftop vents earlier in the summer. The meeting hall was painted (one coat) by Liz Burton the first week of August. A technician from Inland Audio Visual in Winnipeg is coming on Sept 20th to look at the projector in the Sanctuary which has not been working. Inland provided an estimate of \$775 for the service call and mileage. Rolling River School Division has agreed to provide their scissor-lift (at no charge) in order to reach the projector mounted on the ceiling.

MOTION: moved by Alf Iverson and seconded by Julie Hutton.

“...That we, the Council of the Minnedosa United Church, agree to pay Inland Audio Visual \$775.00 for a service call and mileage to examine the projector system in the church sanctuary.”

CARRIED

The landscapers will soon begin work on the sidewalk between the Credit Union and the church, to correct drainage and re-set the bricks.

Kent Brown is coming sometime to work on the rooftop units. Alf will replace any filters that need changing in the rooftop units this fall.

Jenkins will come at some point to do repairs to the flooring.

The plan is to have the church entrance and hallways painted next summer.

MINISTRY and PERSONNEL: Judy McFadden

See Appendix AG

Judy mentioned that Kathy has requested to have time away for Continuing Education (a Reading Week) from October 30 to November 6, 2019.

Judy presented the job description for Sunday School Co-ordinator. (Appendix AH)

The position will require 3-4 hours per week (approx 2 hrs prep and 2 hrs on Sunday), lessons will be presented in 4 week blocks, hourly wage to start at \$14 per hour, will meet with the minister regularly and report to the Worship committee. The M&P Committee will check in with the co-ordinator. Stacey Wilson will fill this position initially.

MOTION: moved by Judy McFadden and seconded by Nicole McLenehan.

“...That we, the Council of the Minnedosa United Church, approve the Sunday School Co-ordinator’s job description with pay at the rate of \$14/hour.

CARRIED

FINANCE AND STEWARDSHIP: Barry McNabb

See Appendix AI

MOTION: moved by Judy McFadden and seconded by Alf Iverson.

"...That we, the Council of the Minnedosa United Church appoint Julie Hutton to the position of Council Chair, effective immediately."

CARRIED

MOTION: moved by Nicole McLenehan and seconded by Olive Cameron.

"...That we, the Council of the Minnedosa United Church appoint Julie Hutton, along with Barry McNabb and Michelle Gunderson as signing officers."

CARRIED

Judy McFadden expressed her sincere appreciation to Wilf Taylor for his willingness to serve and dedication to our congregation. All present echoed her "Thank You" to Wilf.

HOLY MOMENTS: Kathy lead us as we went around the table and shared which moment(s) we each "felt the Spirit at work" during the meeting.

Kathy had the group rise and hold hands as she shared a final prayer for the evening.

NEXT REGULAR COUNCIL MEETING: November 20, 2019

MOTION: moved by Barry McNabb

"...That we, the Council of the Minnedosa United Church adjourn this meeting at 9:20 p.m."

Michelle Gunderson, Clerk

Wilf Taylor, Chair

APPENDIX Y

"EVENT FACILITY" BROCHURE

AREAS AVAILABLE

KITCHEN

- Commercial Community Kitchen
- 3 stoves
- 2 refrigerators
- commercial dish washer
- coffee makers
- dishes and cookware

BANQUET / CONFERENCE HALL

- Seats up to 150 people
- Licensed for Occasional Permits
- Sound system
- Projector for computer input or live streaming
- Wi-Fi

MULTI-PURPOSE ROOM

- Seats up to 15 people
- Tables/chairs available
- Sink/Small fridge/Coffeemaker

QUIET ROOM

- Seats up to 8 people
- Fireplace and sink
- Toys and books for children

SANCTUARY

- Seats up to 150 people
- Sound system
- Projector for computer input or live streaming
- Wi-Fi
- Ideal for concerts, ceremonies/presentations

**MINNEDOSA
UNITED CHURCH**

Commercial Kitchen



Licensed Banquet Hall



Multi-Purpose Room



Quiet Room



Sanctuary



**EVENT
FACILITY**

- Commercial Kitchen
- Banquet / Conference Hall
- Meeting Room
- Ceremonies/Concerts

Available for
a one-time event or
regular weekly/monthly
user groups.

Email: mdsauc@mymts.net
#48 Main St. South
Minnedosa, MB R0J 1E0
Phone: 204-867-2674
Website: <http://minnedosauc.ca>

APPENDIX Z

WESTMAN YOUTH CHOIR INFO LETTER

To: Minnedosa United Church, Minnedosa Lions Club, Minnedosa Rotary Club
MUC AOTS, and Minnedosa Foundation

Dear Members,

As many of you are aware our community has previously hosted Westman Youth Choir over it's 39 years of travels from town to town throughout Westman, to highlight the talents of our teens ... many who have gone on to use this experience in their professional careers, many who hail from Minnedosa and who still call Minnedosa 'home'.

You may not be aware that the choir organizers are finding it harder and harder each year to find the community support it needs to carry on their tours. Not by way of participation, but by way of hosting and billeting the approximately 60 choir members and the adults travelling with the choir.

This year a group of volunteers have come together to ensure that Minnedosa is again on board to host, feed and billet the choir and be a part of this life-changing experience for our youth.

The choir will arrive in Minnedosa on Oct 19th to rehearse during the day, perform Saturday evening at Minnedosa United Church, stay with billets overnight (who will provide them breakfast), and then carry on with their Westman tour.

What can you do to help? The cost to have the choir perform is \$550.00. Supper is to be provided by the organizers. Billets are required. We are hoping through donations up front we can offer a silver collection for the concert so that as many people can attend as possible. (This will be determined by the financial support we receive through these requests).

It is also a busy weekend for United Church members, as Friday evening is their annual fall supper. We are requesting that the costs related to the use of the church will be the United Church's in-kind support and that the financial aspect of this event will be handled through the church.

So, we are asking if your organization and your members:

1. could make a financial commitment to this concert;
2. could provide the supper meal (eg. chili/buns) prior to the Saturday evening concert;
3. and offer to be a billet for the youth and adults travelling on this tour.

And of course, to attend the concert and enjoy a show case of talent that's young, vibrant and very entertaining.

We would give any excess funds (above expenses) directly to the choir to help with their upcoming 40th Anniversary (2020) celebrations.

It takes a community to raise a child and this community is the best when it comes to supporting our children. Please help to make this event another great experience for the Westman Youth Choir.

Please contact: Julie Hutton 204-868-6265 or Mary Dalton 204-868-5510 for more details.

APPENDIX AA

OFFICE ADMIN REPORT

- attended the Region 5 gathering June 13-16 in Brandon
- worked with Wilf regarding the GoDaddy website updates & security etc...
- took the office computer hard drive tower in to Geekz to have Windows 10 installed
- had three weeks of vacation Aug 6-23.
- during my vacation the church/office was closed. The Food Bank continued to operate (they have reduced their hours to once weekly - on Thursday mornings). Also during the closure, the meeting hall got a new coat of paint.

FACILITY USE since last council meeting:

CHURCH: choir, bell choir, Together We Can (Parent/Child) program, coffee party, Covenanting Service, congregational lunch, Fun Fest lunch

FUNERALS: two funeral services and one lunch only

OTHER USER GROUPS: Minnedosa & Area Food Bank, Zumba, Port in the Storm, Recreation Commission Vegan Cooking class, Yoga, Credit Union lunch, Strathclair Theatre Chorus meetings, Minnedosa Drama Club performances, family birthday party, Eco-West Presentation, family anniversary tea, Mason's Pancake Breakfast, Horticultural Society produce sale & tea, Eastern Star banquet, Town/Chamber Recycling info presentation, and Eleanor Epp piano lessons (Sept to June).

APPENDIX AB PRAIRIE TO PINE REGION 5

The Inaugural meeting was held at the Keystone Centre in Brandon from June 13-16, 2019. Those attending from Minnedosa were: Barb Kingdon, Michelle Gunderson and Kathy Platt.

The meeting was a blend of reports, discussions, information sharing, music & worship and decision making.

The group was asked to look forward and consider how we might function as a Region – an opportunity to set new priorities and let go of some old ways. With the new structure there are fewer paid positions, so how will we continue to engage in ministry and mission? A few examples of clusters and networks were presented.

Governance issues for the Region were reviewed – what items can be decided by the executive and what items must come to the full court? There was a presentation about the Office of Vocation (sets standards, determines readiness of candidates, and handles any disciplinary issues). Congregations will be asked to prepare Covenants with the Region and to complete Self Assessment reports.

The group voted to proceed in becoming an Affirming Region. An interim Action Plan was set, and there will be representatives attending the Affirm United Conference. We were encouraged to normalize sharing of our pronouns (“Hi my name is Michelle, my pronouns are she/her.”)

We were updated about the formation of the National Indigenous Council & Elders Council.

The current United Church Moderator, Richard Bott was in attendance. He addressed the court and also led worship on Sunday morning.

We had a presentation from the youth (“YAY” Young Adults and Youth) with updates of their activities. A very interesting/confident/engaged group! They were involved in many facets of the weekend.

A major theme that emerged over and over was “How do we envision a multi-cultural church?” We each have our own “world view” (the lense which we view the world through). It is influenced by the group we identify with and impacts how we act/react. It guides all of our thoughts and actions, often subconsciously.

We are often missing people of colour (non-settlers) in our midst. (Indigenous, Black, Korean, Philippines, etc). We need to step out of our comfort zones, have a willingness to invite relationship, to give and encourage responsibility (show trust), to be intentional in learning and engaging in new ways (consultation).

APPENDIX AC COVENANT DOCUMENT WITH REGION 5

**Mutual Commitment, Accountability and Support
between
Minnedosa United Church Community of Faith
and
Prairie to Pine Regional Council**

Preamble:

Communities of faith and regional councils share ministry in mutual respect as part of The United Church of Canada. Together they celebrate God’s presence, seek justice, and love and serve others. A covenantal relationship, intentionally and willingly entered into by the parties, is an important symbol of this commitment.

A community of faith is recognized ... within the United Church by the regional council through a covenantal relationship between the community of faith and the regional council. (Manual 2019, B.1.1.b)

The terms of the covenant include

- a) the governance requirements for the community of faith in [The Manual];
- b) any applicable policies set by the General Council; and
- c) any other terms that the community of faith and the regional council may agree to include within denominational policies. (Manual 2019, B.1.s3.1)

Changes to Covenant

The terms of the covenant may be changed from time to time within denominational policies, within the agreement of the community of faith and the regional council. (Manual, 2019 B.1.3.2)

1. Community of Faith

Minnedosa United Church covenants to fulfill the responsibilities outlined in the current Manual of The United Church of Canada, particularly sections B and G, and its accompanying handbooks.

The following terms and/or attachments are additional parts of this covenant:

1.A. The Manual: The chair of the governing body, ministry personnel and/or pastoral charge supervisor will have access to and be familiar with the Manual, at least section B, and section G.

1.B. Governance: The governance structure for Minnedosa United Church resembles the Church Council model described in the handbook titled "Models of Board Governance." We have an M&P Committee and Board of Trustees, as well as the following committees: Worship and Membership; Learning; Property; Finance and Stewardship; Pastoral Care; and Church Life/Outreach. Committees meet once every 2 months or more frequently when needed. Church Council meets in September, November, January, March and May. The Annual Congregational Meeting is held in February. Executive is empowered to meet between regular Council meetings to carry out routine business but may not create or revise policies.

1.C. Other terms – Ministry Summary:

Minnedosa United Church became an Affirming congregation in June 2014. We are a forward-looking congregation in search of a worship focus that opens the door to youth and young families and also respects the wisdom of our mainly aged faith community. We currently have a committed Sunday School coordinator and an indication that our Sunday school numbers will be increasing this upcoming year. Many people participate in weekly worship by preparing coffee before church, by greeting, by reading prayers and scripture and by helping with the sound system. Our Sunday morning services are recorded for Access TV and for viewing at our local Personal Care Home.

Music is important to us. Our choir meets weekly to prepare a weekly anthem, as well as a Christmas Cantata. We also have a hand bell choir that performs throughout the year. Through our committee work the life and work of the church is never ending. We support a children's home in Haiti; Fair Trade; Mission & Service; activities that support the LGBTQ2 community; and more education around Truth & Reconciliation.

We house the Minnedosa and Area Food Bank; and support a parent/child group "Together We Can". We have a prayer shawl ministry; a pastoral care visiting committee; and we co-host the annual Longest Night service. We have a coffee party once a month and lunch following church once a month. The AOTS Men's Club has a strong presence in our community of faith and actively fund raise throughout the year through pancake suppers, annual community dinners and other events.

Because our building is located centrally in the downtown area of Minnedosa; because it is fully accessible; and because we have a grand piano in our beautiful sanctuary, the church is often used for meetings, exercise programs, dinners, teas, Festival of the Arts programs, concerts and plays. As there are other churches in our community, we meet together to plan community services such as Remembrance Day and Good Friday as well as Lent activities.

2. Regional Council

Prairie to Pine Regional Council covenants to fulfill the responsibilities of a regional council as outline in The Manual of The United Church of Canada and its accompanying handbooks. See especially section C.2 Responsibilities.

In addition, Prairie to Pine Regional Council will ...

- enable access to specialized technical and professional services from the staff of the denominational council if such services are beyond the knowledge of the regional council staff;
- make information available about grants for communities of faith whose ministers will be on sabbatical leave;
- ensure that sources of funds are widely known throughout the regional council;
- serve as a liaison with mission partners in other denominations and faiths for mission projects on a regional, national, or international level;
- encourage the development and ongoing activities of local clusters of communities of faith and of networks that lift up different aspects of the life of the United Church.

Dispute resolution

If there is disagreement on any of the terms of this covenant, Minnedosa United Church and Prairie to Pine Regional Council agrees to:

1. as a first step, engage in whatever informal processes have been set up within the regional council; if this process is unsuccessful in achieving resolution;
2. engage a conflict resolution facilitator to discuss the issues in dispute;
3. agree to binding arbitration if necessary to determine all outstanding issues; and
4. comply with any agreement reached or decision issued.

Dated at Minnedosa, MB
September 18, 2019

Dated at _____

On behalf of Minnedosa United Church
Community of Faith

On behalf of Prairie to Pine
Regional Council

APPENDIX AD

PASTORAL CARE COMMITTEE

Chairperson Olive Cameron opened our meeting at 4:30 pm on September 11th.

Present: Minister Kathy Platt, Olive Cameron, Linda Maliteare, Janice Richards, Lois Phillips, and Alexis Harvey.

Business:

1. Alexis Harvey has ordered more cards for the committee. Since January of 2019, we have given out 12 cards to families of deceased members.
2. It was suggested that a Thank You card be sent to former committee member Carol Lee who has moved to Winnipeg. Olive Cameron reported that we need a new member for the committee. Two names were submitted for consideration.
3. Sept. 24 United Church service at Personal Care Home at 10:30 AM. All are invited.
4. List of prayer shawls is growing. Two were given to new residents at the PCH.
5. Discussion was held re: "Hug a Bear" program. This program is designed for the Pastoral Care committee to serve the spiritual needs of those who attend our church, adult or child. These bears are sitting among the pews and are meant to be hugged, squeezed or looked at and admired. These bears are donated to the committee and a card is attached telling a brief history. Everyone is encouraged to interact with the bears and to make them welcome and hopefully this gives each one of us a sense of belonging and dignity and comfort. Thank you to those that have donated bears for our program. These bears are our "Care Bears".
6. Next Pastoral Care committee meeting will be on Nov. 13 at 4:30PM.

APPENDIX AE

CHURCH LIFE/OUTREACH

Our Committee met on September 4, 2019

Present: Lorna Hislop, Mary Dalton, Nicole McLenehan, Kathy Platt

Regrets: Barb Kingdon

Secretary Minutes From Committee Meetings: Each committee member will be responsible for keeping the minutes for their designated council meeting they will be attending. Nicole will be attending the September council meeting.

Church Schedule:

- Congregational Lunch for September 29th will be organized by Church Life/Outreach
- AOTS Fall Supper will be held on Friday, October 18th.
- On October 19th, the Westman Youth Choir will perform in an evening concert. They will arrive at the church in the afternoon and will require supper and overnight billets. Julie Hutton and Mary Dalton will be the organizers for the event.
- AOTS Pancake Supper is on November 15th. Ten Thousand Villages will once again be at the supper and will begin sales at 4:00 pm.
- The Strathclair Theatre Chorus will be performing in the sanctuary on November 17th.
- The December Tea/Bake/Meat Pies Sale will be held on November 30th.

Community Programs:

- The "Together We Can" community childrens' program through the Assiniboine North Parent Child Coalition is ongoing in our church hall. The current program is running until October 9th. Another grant application will hopefully be accepted for an October to December session.
- Little Bouquet Children's Home fundraising concert is planned for the near future. Mary will update the Little Bouquet information display board – they were able to purchase their van!

Affirming: Various ideas were discussed for implementing more projects this year.

Respectfully submitted by Nicole McLenehan

APPENDIX AF **WORSHIP COMMITTEE REPORT**

Wednesday September 4, 2019 9:30 AM

Present: Julie Hutton (Council Chair) Dora White (Chair) Carol Frost (recorder),
 Gaileen Kingdon, Betty Iverson, Kathy Platt

Regrets: Eleanor Taylor, Joan Madill

Business arriving from Minutes:

1. Merging with Learning and Worship and Membership Committees: Waiting for direction from Council.
2. Seasons of the Spirit expired at the end of August and will be cancelled.
3. Bulletins – an order was placed by Kathy and Dora.
4. Minute for Mission: Diana Gilleshammer has volunteered to read Minute for Mission. Kathy and Dianna will work out a schedule to read Minute for Mission once a month.
5. Banner changes – Fall banner will be added.
6. Dora will send a welcome letter to our new members: Brad and Joy Walker.

Music Report: September 5 – first choir practice of the season.

License Lay Worship Leader Course: This 3rd Course is called: 'Prayer and Music'. Kathy and the committee have indicated their support for assignments that require "trying out our new learning" with the congregation.

Kathy lead a discussion re: compensating Julie, Dora and Carol for a portion of their registration fee for their 3rd License Lay Worship Leader course starting October 9th.

Although not requested, Julie, Dora and Carol are grateful for the committee's thoughtfulness. Kathy will submit a Legacy Fund request form to the Finance committee.

Motion: Moved by Betty, seconded by Gaileen, "that the Worship and Membership Committee request Finance Committee to accept their request for \$50.00 to be given to each of the above, from the Legacy Fund, to help with the cost of their registration. Carried

Minister Report:

- Kathy has been approached by a few families re: Baptism. She talked about her views on Baptism and the importance of outreach for families and building relationships in the community.
- Kathy asked for feedback re: use of prayer bowl prior to prayers of the people and possibly at the beginning of the service. Committee members like the prayer bowl and are very supportive of its continued use in services and have not heard any negative comments from members of the congregation.

Next meetings: November 13, Wednesday @9:30.

APPENDIX AG **MINISTRY AND PERSONNEL REPORT**

The committee has met with Kathy and have completed the Minister Position Description and her personal file has been placed in the filing cabinet.

All staff used the month of August for holidays or a portion of their holidays.

A contract with Jemsa has been signed and will be kept in a file in the filing cabinet.

Judy has met with choir members and organist to discuss having a volunteer music director until the end of December. Alexis Harvey will fill this volunteer position and together with the choir and organist select a Christmas cantata.

Linda Bertram

APPENDIX AH SUNDAY SCHOOL COORDINATOR - JOB DESCRIPTION

Effective Date: September 15, 2019 – December 15, 2019
To be re-evaluated in late November 2019

Number of Hours/week: 3 – 4

Weeks to work: 4 week blocks, with a Sunday off between each block

Salary: \$14 per hour

Report monthly hours to church office, to be paid through ADP.

Job Description:

- Meet monthly with minister to co-ordinate themes and story ideas
- Using the workshop rotation curriculum (on-line), adapt and prepare Sunday School sessions for one multi-aged group
- Report to the Worship committee for their bi-monthly meeting
- The Ministry & Personnel committee will regularly check-in with Co-ordinator to ensure a healthy working environment (salary; relationships with staff; appropriate hours)

Provide a police record and child abuse registry check.

APPENDIX AI FINANCE COMMITTEE REPORT

The committee met on Wednesday, September 11th, 2019 @ 9:30 am.

Lorraine Sleep, Jean Garbolinsky, Michelle Gunderson, Elaine Thomson, Kathy Platt and Barry McNabb were present. Regrets from Phyllis Graham.

Reviewed the July and August financial statements. Our bank balance is a positive \$21,381.13 at the end of August. Year to date (January to August) for 2019 is \$578.23

Finance Committee is recommending that \$25,000.00 from the Legacy Account chequing be transferred into a Minnedosa Money account in the Minnedosa Credit Union to earn interest.

Michelle informed the finance committee that Minnedosa United Church's National Church Assessment has been set at \$6,532.00 for 2020. (Down from \$6,813.00 for 2019.)

Barry is waiting to hear back from an individual regarding the annual Independent Review of the Minnedosa United Church financial books.

A letter has been composed and sent to Michael & Katharine Kingdon to clarify the future support to the Minnedosa United Church from the Ed and Muriel Meadows Foundation.

Michelle shared some information on saving for Sabbaticals, and investment options with the Jubilee Foundation.

Legacy Fund Application: No applications at this time, though Kathy made us aware of 2 or 3 which may arise from the Worship committee.

Michelle and Kathy will start the draft for our Fall Appeal letter - to be sent out around October 10th, 2019.

Our next meeting will be Wednesday November 6th, 2019 @ 2:00 p.m.

Meeting adjourned at 11:35 a.m.

Submitted by Barry McNabb