

**Minnedosa United Church Council Meeting
Wednesday March 20, 2019 7:00 pm
United Church Multipurpose Room**

2019 - 10

PRESENT: Wilf Taylor (Chair), Julie Hutton (Chair Elect), Dora White, Lorna Hislop, Maxine Gray, Barry McNabb, Olive Cameron, Fran Erven, Michelle Gunderson and Rev. Barb Jardine.

REGRETS: Alf Iverson, Judy McFadden, Linda Maliteare

Quorum present.

CALL TO ORDER: Meeting was called to order at 7:03 p.m. by Chair, Wilf Taylor

REFLECTION: Outreach Committee - Lorna read "Try a Little Kindness" and a prayer.
Next Meeting: Worship and Membership Committee

COUNCIL REPORT TO CONGREGATION: Minutes are on church website.

ADDITIONS TO THE AGENDA: Add – Minister's office to new business.

ADOPTION OF THE AGENDA: for this March 20, 2019 regular meeting, as amended.

MOTION: moved by Barry McNabb and seconded by Lorna Hislop

"...That we, the Council of the Minnedosa United Church accept the agenda for the March 20, 2019 meeting, as amended."

CARRIED

MOTION TO NAME CHAIR OF COUNCIL

Since the position of Council Chair was not filled at the Annual Meeting, Wilf (as Past Chair) and Julie (as Chair Elect) proposed that they share the current year.

MOTION: moved by Lorna Hislop and seconded by Maxine Gray

"...That we, the Council of the Minnedosa United Church name Wilf Taylor as acting Council Chair for the March/May/Sept 2019 council meetings, and Julie Hutton as acting Council Chair for the Nov 2019/Jan 2020 council meetings and the Annual Meeting in February 2020."

CARRIED

ADOPTION OF THE MINUTES: Minutes from the January 23, 2019 regular meeting.

MOTION: moved by Julie Hutton and seconded by Fran Erven

"...That we, the Council of the Minnedosa United Church accept the Minutes of the January 23, 2019 meeting as circulated."

CARRIED

BUSINESS ARISING FROM THE MINUTES:

- None

CORRESPONDENCE:

- Prairie to Pine Regional Council package: request contact info & Covenant with Region
- Booth University College (Wpg): information on programs and social justice workshops
- Rock Lake United Church Camp: registration form & poster for Quilt, Art & Craft Auction
- The UC Observer: name will change to "Broadview" starting in May 2019.
- Bell MTS: notice price & certain terms of services will no longer be regulated by CRTC
- Rolling River Festival of the Arts: requesting use of facility free or at reduced cost

MOTION: moved by Maxine Gray and seconded by Julie Hutton

"...That we, the Council of the Minnedosa United Church agree to allow the Rolling River Festival of the Arts to use our facility for piano and vocal classes at no charge, during the week of March 11, 2019."

CARRIED

NEW BUSINESS:

- Covenanting Service June 9, 2019 - arrangements have been made to hold this service to formalize the relationship between Minnedosa United and Kathy Platt. Linda Buchanan will attend as a representative from Conference/Regional Council. More details to follow.
- From Annual Meeting: promotion of Facility Use – so far we have mostly relied on “word of mouth”. Wilf commented that the fees seem to be “right” within our community, in relation to other facilities. Discussed placing ad’s in the Tribune, and emails to our “broader church family” to create awareness. An ad-hoc committee will be formed to look into this further. A notice to be placed in the bulletin asking for volunteers.
- From Annual Meeting: No Worship Services the month of August 2019 & Sept 1/19. – Ministry and Personnel to discuss this with the staff in regards to vacation time.
- Minister’s Office: Barry suggested that this may be a good time to “freshen up” the minister’s office, before Kathy arrives. Property committee to look into painting it.

REPORTS:

1. OFFICE: Michelle Gunderson

See Appendix J

Passed around the signup sheet for volunteers to help count offering.

2. FINANCIAL: Barry McNabb

See FS 19-01 and FS 19-02

Financial Statements from January and February 2019 were circulated.

Highlights of each Financial Statement were given by Barry.

MOTION: moved by Barry McNabb and seconded by Fran Erven

“...That we, the Council of the Minnedosa United Church, accept the Financial Reports for the months of January and February 2019 as circulated, including the cheque register for each of the above months.”

CARRIED

3. PRAIRIE TO PINE REGION 5: Annual Meeting June 13-16, 2019 in Brandon

Barb Jardine mentioned that the Moderator Richard Bott will be attending.

4. FUNDRAISING: Meat Pie Sale April 4-5, Spring Smorg April 28

5. NOMINATIONS: M&P committee would still like to have one more member.

6. COMING EVENTS: Lenten Lunch April 2, AOTS Pancake Supper April 5

7. MINISTER: Kathy Platt starts on May 1st (First worship service on May 12th)

COUNCIL COMMITTEES

A reminder to committees to plan their calendar of events for the year and submit to council/the office – to facilitate scheduling and promotion.

PASTORAL CARE: Olive Cameron

See Appendix K

Continue to encourage families to let them know when someone would like to be visited.

CHURCH LIFE / OUTREACH: Lorna Hislop

See Appendix L

Lorna asked the Church Council to sign-up to provide lunch on Sunday March 31st.

LEARNING COMMITTEE: Fran Erven

See Appendix M

- Fran commented that they were essentially in a "holding pattern" until Kathy arrives.
- Their committee has prepared a letter with recommendations regarding Sunday School for the fall. This letter will be circulated to council and discussed at the May council meeting.
- they will continue to explore the idea of blending/merging the Learning Committee with the Worship and Membership committee.
- Wilf asked about plans for Vacation Bible School (VBS) for this summer. Fran said the committee felt that they would not be planning one. After some discussion, council felt that it was important to continue with this program.

MOTION: moved by Lorna Hislop and seconded by Maxine Gray

"...That we, the Council of the Minnedosa United Church agree to host a Vacation Bible School program in July 2019, pending the success in finding someone to fill the facilitator/coordinator position.

CARRIED

Julie Hutton volunteered to create advertisement for the coordinator position, and be the contact for any inquiries and responses – deadline to be around the end of April.

WORSHIP AND MEMBERSHIP: Dora White

See Appendix N

PROPERTY: Wilf Taylor

- Wilf updated council on the troubles encountered with the rooftop heating unit for the meeting hall during the very cold winter temperatures.
- our Natural Gas meter outside was replaced by MB Hydro (routine maintenance).

MINISTRY and PERSONNEL: Maxine Gray

Nothing to report at this time.

FINANCE AND STEWARDSHIP: Barry McNabb

See Appendix O

- Barry mentioned that Jean Garbolinsky has volunteered to complete the CRA Charity Return, so will discuss this with M&P.
- Barry spoke with Judy Hare at the Regional Council office (Shannon McCarthy was not available) regarding whether Julie would have a conflict of interest if she sat on Council as Chair Elect/Chair and filled the role for the Annual Independent Financial Review. It was agreed that it would indeed create a conflict. Therefore Barry will be approaching a few individuals to try to find someone to complete the Annual Independent Financial Review.

LEGACY APPLICATION: from Worship Committee to pay the fees to Barb Jardine for those people attending two homiletics (worship planning & leadership) classes held in February and March.

MOTION: moved by Barry McNabb and seconded by Fran Erven

"...That we, the Council of the Minnedosa United Church approve the payment of \$150 in fees for participants in the Homiletics classes led by Barb Jardine on February 13th and March 13th, to be paid from the Legacy Fund.

CARRIED

Julie expressed our thanks to Barb Jardine for all of her support during her time as our Pastoral Charge Supervisor.

Barb lead us in a closing prayer.

NEXT REGULAR COUNCIL MEETING: May 15, 2019

MOTION: moved by Lorna Hislop

"...That we, the Council of the Minnedosa United Church adjourn this meeting at 8:45 p.m."

Michelle Gunderson, Clerk

Wilf Taylor, Chair

APPENDIX J OFFICE ADMIN

Since our last Church Council meeting I have worked on the following items:

- format and print 2018 Annual Reports
- issue T4A's
- submit GST refund from 2018
- print, sign and mail 2018 Tax Receipts
- prepare the bulletin for the PCH Memorial Service on Feb 26
- print and distribute the Lent Letter
- plus weekly bulletins, weekly deposits, monthly payables and payroll, manage facility use, etc...

Elaine has been completing the UCC Statistics forms for 2018.

At the Annual Meeting it was decided that the role of Council Secretary will be added to the duties of the Office Administrator.

FACILITY USE:

CHURCH: Congregational lunches, Crochet Club, Coffee Parties, Together We Can (Parent/Child program), Homiletics Classes (Worship planning), Choir, Ministerial Meeting (UC hosted), YAK (Youth Activity Korner), Annual Congregational Meeting, AOTS meetings, and committee meetings.

FUNERALS: one funeral

OTHER GROUPS: Lions Club (Robbie Burns Night), Grain Growing Project, Yoga, Zumba (Recreation Commission), Food Bank, CDC/Tourism presentation, Expressions Concert, Rolling River Festival of the Arts, Credit Union meeting, and a birthday party.

APPENDIX K PASTORAL CARE COMMITTEE

Meeting held March 13th

PRESENT: Carol Lee, Janice Richards, Olive Cameron and Lois Phillips

Absent : Linda Maliteare, Alexis Harvey

Meeting chaired by Olive who will be representing at council meetings.

Visitors list reviewed - we are losing a visitor who will be moving. We really would like helpers to visit - we have an extra 4 people to visit.

Carol Lee, Lois Phillips and Olive plan to go to a workshop with the Rev. Joe Ball (Head Chaplain at BGH) on March 22, 2019 at Brandon General Hospital, 1:00 - 3:30 p.m

We hope Linda Bertram will be back to facilitate the PCH service April 2 - if not, our group will look after it.

Olive C/ Lois P

APPENDIX L CHURCH LIFE / OUTREACH COMMITTEE

Present: Lorna Hislop; Mary Dalton; Nicole McLenehan
Regrets: Barb Kingdon

We met on Friday, March 16, 2019 - discussed how to move forward with this new committee.

- Discussed the "Together We Can" parent/child program - will contact Maxine Gray for the information regarding applying for the grants - map out the dates that we need to be aware of.
- Discussed the "Hat/Mitt Tree" project - Nicole has agreed to continue to oversee this - Alice Mcinnes has offered to help as well.
- Discussed "Little Bouquet"

Events coming up:

- Congregational Lunches - Committees have been approached to co-ordinate Discussed trying to have an activity for members to participate eg - games such as Crib; UNO; scrabble - something that would be intergenerational
- Lenten Lunch - Tuesday, April 2nd - Mary has offered to oversee the luncheon / Lorna will organize the food
- Meat Pie Fundraiser - date set for Thursday, April 4th & Friday, April 5th - Lorna chairing
- Spring Smorg - Sunday, April 28th - Linda Bertram/Lorna to co-ordinate.

Next meeting set for Monday, April 1, 2019 to begin planning/mapping out the year.

Submitted by Lorna Hislop

APPENDIX M LEARNING COMMITTEE

Present: Joy Wilson, Fran Erven, and Stacey Wilson (Family Ministries Coordinator)
Learning committee met on March 6th to plan for Spring.

Being a committee of 2 we did not plan a book study for this spring. Our last 3 studies have not been well attended, so we chose to wait until Kathy Platt joins us.

We have also deferred planning a Women`s day for this spring and will try for a date in the fall.

Sunday school is progressing well under Stacey`s leadership. No Easter egg hunt will be held this year. We held YAK (youth activity night) February 22nd. A few new faces attended. Our next YAK will be April 12, 6-9 pm.

Submitted by Fran Erven

APPENDIX N WORSHIP & MEMBERSHIP

- New executive - Dora White (Chair); Carol Frost (Secretary); Gaileen Kingdon (year three) with other members Jean Taylor (Membership Roll/Archives); Betty Iverson, Joan Madill and Julie Hutton (members at large).
- Pulpit Supply is in place until Kathy arrives in May. During June - Dora, Carol and Julie will be involved in 3 services as part of their LLWL course and as Kathy will be at the Regional meeting on June 16, Dora will be doing the service that day.
- Lent/Easter
 - Lent letter provided with message from Kathy, suggestions for Lent - prayer basket; liturgy bookmarks; attitude and gratitude adjustments and random acts of kindness and service; Lenten Lunch series; and advertising upcoming church events and special days

- A Candle Liturgy is being used through Lent and the Christ Candle will be relit on Easter morning – it started on Lent Sunday 1 with 6 purple candles and one candle is being extinguished each Sunday.
- Good Friday community service – encouraging everyone to attend, Lorna H will read scripture, will confirm if choir is needed.
- Lenten Lunch at Minnedosa United – Apr 2 – Dora will do worship for this event and Eleanor is assisting with music, Life/Outreach has been asked to look after the lunch.
- Palm Sunday will include a Passion story drama
- Easter Sunday – we will have fruit and muffins with coffee pre service starting at 10:00; communion will be part of service, it was decided that we did not need to advertise in the local paper
- Julie will look into banner changes
- Homiletics classes – a motion will be put forward to cover the costs for the final classes that were held in Feb and Mar - \$150 from Legacy Fund.
- Carol, Dora and Julie continued on with Unit 2 of the Licensed Lay Worship Leadership online training and Carol will preside over communion Easter Sunday.
- Eleanor assisted with hymn selection up to June 2 and with the new gathering hymn
- Meetings have been set: Apr 15, June 5, Sept 11, and Nov 5 all at 9:30 am.
- The committee is looking forward to Kathy's arrival!

APPENDIX O

FINANCE COMMITTEE

The committee met on Wednesday March 6th, 2019 @ 9:30 am.

Phyllis Graham, Jean Garbolinsky, Michelle Gunderson, Elaine Thomson and Barry McNabb were present. Lorraine Sleep sent regrets.

Reviewed the January and February financial statements. Our bank balance is a positive \$19,722.23 at the end of February.

Legacy Fund Application: No applications at this time.

Finance committee discussed that since Julie Hutton has offered to act as chair elect for council of Minnedosa United Church, there may be a conflict of interest in her performing the annual independent review of council's financial records for the year?

Committee discussed that a letter will be composed this fall and sent to Michael & Kartharine Kingdon to ask them what their plans are for the future of the Meadows Foundation as related to Minnedosa United Church.

Finance committee discussed further the hiring out of the preparation of "Charity Return (T310 form)" to Elaine Thomson for 2019. Jean Garbolinsky and Carol Lonsdale volunteered to do the return for 2018. Jean Garbolinsky volunteered to process the Charity Return for 2019. Barry McNabb to discuss with Linda Bertram when she returns from her holiday - the possibility of Jean volunteering to process the charity return. This is in an effort to keep our costs down.

Discussion took place on the wording of a Spring Appeal letter to be sent out the first week of April. Michelle to send out a draft letter to the finance committee - to finalize the content of letter.

Our next meeting will be Thursday May 9th, 2019 @ 9:30 a.m.

Meeting adjourned at 11:00 a.m. Submitted by Barry McNabb